

**ODISHA STATE COMMISSION FOR BACKWARD CLASSES  
A-2 BLOCK, 6<sup>th</sup> FLOOR, TOSHALI BHAWAN, SATYA NAGAR  
BHUBANESWAR-7510007**

\*\*\*\*\*

No 163 /OSCBC, Bhubaneswar

Date 01/02/2023

(OE-I-08/2021)

From

Sri V.V.Yadav, IAS  
Member-Secretary, OSCBC

To

All Collectors/  
All Commissioners of Municipal Corporations

**Sub: Action points as per the stipulated timelines for survey of social and educational condition of the people belonging to backward classes in Odisha.**

Ref: OSCBC letter No.105 dated 09.03.2021.

Madam/Sir,

In continuation of the video conference with all Collectors/Municipal Commissioners held under the Chairmanship of the Chief Secretary, Odisha on 25.01.2023 regarding preparatory works on survey of social and educational conditions of the people belonging to backward classes in Odisha, the following action points are to be completed as per the stipulated timelines mentioned below:

**1. Appointment of District Nodal Officers/Deputy District Nodal Officers by 10.02.2023** - Officers in the rank of Additional District Magistrate /Chief Development Officer-cum-Executive Officer, Zilla Parishad District Nodal Officers (DNOs) and Sub-Collectors/Deputy Collectors as Deputy District Nodal Officers (Dy. DNOs) are to be appointed by the concerned Collectors by **10.02.2023**. The DNOs, Dy. DNOs will coordinate the entire survey related activities for their respective district and carry out their duties as instructed vide this Commission letter No. 105 dated 09.03.2021 (copy enclosed).

The detailed information of the appointed DNOs/Dy. DNOs is to be updated in the Google Doc by **10.02.2023** by accessing the link -<https://tinyurl.com/District-Nodal-officer>.

**2. Appointment of Nodal Officers (N.Os) for Municipal Corporations by respective Municipal Commissioners by 10.02.2023** - Officers in the rank of Additional Commissioners/Deputy Commissioners are to be appointed as Nodal Officers (N.Os) by the concerned Commissioners by **10.02.2023**. The N.O (s) will coordinate the entire survey related activities for the respective Municipal Corporation

(P.T.O).

and carry out their duties as instructed vide this Commission letter No. 105 dated 09.03.2021.

The detailed information of the appointed N.O(s) is to be updated in the Google Doc by 10.02.2023 by accessing the link-<https://tinyurl.com/MC-Nodal-Officer>.

**3. Appointment of Block/ULB Nodal Officers by 10.02.2023** -Officers in the rank of BDOs for Blocks are to be appointed as Block Nodal Officers by the District Nodal Officers by 10.02.2023. Similarly officers in the rank of Executives Officers (ORS/OAS) of NACs/Municipalities are to be appointed as Nodal Officers for respective ULBs by the District Nodal Officers for the respective districts by 10.02.2023. Block Nodal Officers/ULB Nodal Officers will coordinate the entire survey activities and monitor the enumerators and supervisors for their respective blocks/ULBs.

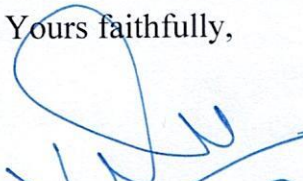
The detailed information of the appointed N.O(s) for Blocks/ULBs is to be updated in the Google Doc by 10.02.2023 by accessing the link-<https://tinyurl.com/Block-ULB-Nodal-Officer>.

**4. Updation of information on storage facility and status of the dispatched survey material and submission of certificate thereof by 10.02.2023**-Physical verification of the survey materials and the storage facilities are to be undertaken by the identified Deputy District Nodal Officers for Districts and Nodal Officers for Municipal Corporations and the status of the survey material is to be updated in the Google Doc by 10.02.2023 by accessing the link -<https://tinyurl.com/Survey-materials>.

Further, the updated information regarding the status of the survey material is to be duly certified by the Collectors/Municipal Commissioners mentioning proper storage and safety of survey materials and is to be furnished to this Commission by 10.02.2023 positively.

This may be given TOP PRIORITY.


Yours faithfully,

  
Member-Secretary  
OSCBC

Memo No. 164 /OSCBC

Date 01/02/2023

Copy forwarded to the OSD to Chief Secretary, Odisha for kind information of Chief Secretary.

  
Administrative Officer  
OSCBC